



Rocky Mountain Play Therapy Institute
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Rocky Mountain Play Therapy Institute

Agreement for Videoconferencing Group Supervision in Play Therapy

This agreement is made between _____ (herein after referred to as the supervisee) and **Rocky Mountain Play Therapy Institute - Lorri Yasenik Phd, MSW, RSW, RFM, CPT-S, RPT-S & Ken Gardner, M.Sc., R.Psych, CPT-S** (herein after referred to as the supervisors).

The parties mutually agree to the following:

Scope & Limitations:

The videoconference supervision group is solely meant for education and supervision in the use and application of play therapy skills and techniques. The videoconference group is not meant to provide oversight and guidance in diagnosing, treating and/or managing the supervisee's clients. As videoconference sessions are scheduled weeks apart, they are not meant to provide on-going, moment-to-moment/session-by-session supervision for general or specific clinical/case matters. It remains the responsibility of the supervisee to secure appropriate levels of regular, ongoing supervision.

The content of videoconferencing sessions is confidential, except for the limits to confidentiality as describe in the legal and ethical standards set forth by CACPT, APT, and any other relevant professional body. As a supervisee, the individual is bound by and expected to conduct himself or herself in a manner required by the Code of Ethics or Practice Standards set out by CACPT, APT, and any other relevant professional body.

The supervisee must disclose their scope of practice through completing *Appendix A*. In completing this document the supervisee attests that they have fully disclosed the nature and scope of their professional practice.

Prerequisites:

By entering into this agreement for videoconferencing/distance supervision, the supervisee

acknowledges that he/she has fully divulged information concerning the educational and experiential requirements listed below, and attests that they have met these core requirements.

- I have a graduate degree in a mental health field (or I am currently enrolled in a graduate mental health program).
- I have completed an intensive Introductory Play Therapy course or equivalent, either at an accredited university or through workshops that have been approved by CACPT or APT. The intensive Introductory Play Therapy course (or equivalent) included the following areas:
 - An introduction to the history of play therapy
 - Theoretical perspectives and models of play therapy
 - The structure and process of play therapy
 - Ethical issues in child & play therapy
 - Core skills and techniques utilized in play therapy, including therapeutic limit setting, tracking & reflection skills, and therapeutic inquiry skills

Responsibilities of Supervisee

- The supervisee must be eligible to provide mental health services as delineated under their regional/provincial/state mental health professional code(s) as an independent practitioner or as a supervised practitioner working toward a mental health license.
- The supervisee who is non-licensed and working towards licensure must provide documentation of their immediate supervisor's (site supervisor's) awareness of and permission for, receiving distance supervision on the play therapy process.
- The supervisee is responsible for obtaining the appropriate consents (both client/guardian and site of practice) prior to discussing or sending any case-sensitive information. All identifying information must be removed from any and all case related material in order to safeguard client confidentiality. Case conceptualization forms will be submitted that contain fictitious names/dates.
- The supervisee is responsible for following the ethical guidelines and standards of practice set out by CACPT, APT and any other applicable, professional bodies
- The supervisee will participate with a goal of increasing competency in play therapy practice and in keeping with the applicable Code of Ethics or Standards of Practice. The supervisee will strive to participate in a collegial and professional manner.
- The supervisee will attend each group supervision session prepared to discuss cases of other participants as well as their own case. It is expected that each supervisee

will present a minimum of one case, and will show adequate preparation for their presentation by completing and submitting the RMPTI Case Conceptualization Form a minimum of one-week prior the scheduled group videoconference session. The Supervisee will also read/review the case conceptualization forms submitted by other participants, prior to joining in the scheduled videoconference session.

- The supervisee will be responsible for attending all scheduled videoconferencing group sessions. No credit is given for missed sessions or for entering a videoconference session more than 10 minutes after it is scheduled to begin.
- The supervisee must provide proof of liability insurance.
- The supervisee is required to maintain a record/log of dates and hours of group supervision received. This record will also include a copy of any form of written feedback that is offered by the supervisor.
- The supervisee is responsible for properly disposing of materials submitted for the purpose of supervision.

Responsibilities of Supervisor

- The supervisor is responsible for supervising solely the training, utilization, and application of play therapy skills and techniques. As the videoconference group supervision sessions are scheduled weeks apart, they are not meant to provide on-going, moment-to-moment/session-by-sessions supervision for general or specific clinical/case matters. It remains the responsibility of the supervisee to secure appropriate levels of regular, ongoing supervision.
- The supervisor is responsible for following the ethical guidelines set forth by CACPT, APT, and any other applicable, professional bodies.
- The supervisor must have and provide proof of liability insurance.
- The supervisor must have adequate training in supervision and be certified, registered, and/or licensed to provide such supervision. The supervisor must be able to provide proof of his training and credentials if requested.
- The supervisor will maintain a copy of the record/log of dates and hours of supervision given to the supervisee(s). This record will also include a copy of case conceptualization forms.
- The supervisor will periodically review, with the entire group, requirements for certification/registration as a Play Therapist.
- The supervisor will immediately contact the supervisee if he believes that the contents of a session indicated an obligation to make a report to any authorities.
- The supervisor will conduct supervision as a process distinct from personal therapy or didactic instruction. The supervisee will be encouraged to seek psychotherapy if

personal issues arise which suggest support is required to ensure appropriate/competent practice.

Statement of Agreement

The supervisors will provide 10 hours of group, videoconferencing supervision. The supervisee has received a cohort/group number (# ____), and a schedule for all 5 videoconference sessions.

The supervisee understands that by signing this distance videoconferencing contract, that supervision is for the sole purpose of providing supervision in play therapy (i.e., the utilization of play therapy skills and application of play therapy techniques), and not for the provision or guidance or oversight for day-to-day therapy/practice.

The supervisee and his or her site supervisor, if not yet licensed, maintains full responsibility for all clinical decisions and actions. If the supervisee is licensed as a mental health practitioner, he or she is fully responsible for all clinical decisions and actions.

Under these conditions the supervisors assume no legal, moral, or clinical responsibilities for the practitioner's actions whether intended or not.

The supervisee will participate by attending each session, and provide written notification for any missed sessions.

In signing, both parties agree to uphold all items stated in this agreement:

RMPTI Supervisor

date

Supervisee

date

Cancellation Policy: No refunds for missed sessions. A refund, less 10% administration fee, is provided for written notice of cancellation 30 days prior to commencement of the first session in the series. RMPTI reserves the right to cancel a session at any time due to unforeseen circumstances. In such an event, an attempt will be made to notify registrants via e-mail as well as by posting a cancellation notice on the RMPTI website, one week prior to the scheduled session. A make-up session shall be scheduled. In all instances, RMPTI's liability is limited to a refund of registration fee only.

I have reviewed and agree to adhere to the ethical guidelines & standards of practice adopted by CACPT and APT while participating in the Videoconference Group Supervision for Play Therapy.

Supervisee

date